

# Instructions for all MFHS Local Scholarships – 2017

**ALL SENIORS** are encouraged to apply for scholarships who are planning to attend a 2-year or 4-year college or university, or a career/technical school (such as WCTC or MATC) or any other means of post-secondary education. Application process is explained below. Please read **all** directions and descriptions before starting. **Incomplete application will result in disqualification. Please answer questions honestly and completely.**

## **Important Dates**

Tuesday, March 28

Wednesday, May 24

Completed Applications Due: 8 a.m-3 p.m. HS Auditorium

Scholarship Program – 7:00 p.m. HS Auditorium

## **Items to guide you go through the process:**

- All local scholarship info is on high school web page at [mfhs.sdmf.schoolfusion.us](http://mfhs.sdmf.schoolfusion.us). **Listed under Student Services. MFHS Local Scholarship Application is only on the school web page. Look for quick links.**
- Read carefully and print MFHS Scholarship Descriptions 2017** for all scholarships to determine scholarships of interest and eligibility. Great resource for the process.
- Application**-complete the one-page application online, print one for each scholarship. Make sure the name of the scholarship is clearly marked using the drop-down list provided at the top of the application form. **Application cannot be submitted online.** Print the completed form and make copies for **EACH** separate scholarship for which you are applying. **You are responsible for making all your own copies.**
- Questions**-all applications need six (6) questions attached. Certain scholarships ask for additional questions to be included. These questions can be added concurrently to the six (6) questions. Copy for each.
- Transcripts**-pick up in Student Services. Make copies of transcript and attach to each application.
- Letters of Recommendation**—must attach two letters of recommendation. **ONE** must be from a **MFHS classroom teacher**, the second one may be from another teacher, community member, employer, and so on.
- MFHS Scholarship Checklist 2017**—complete checklist by placing an x in the box next to each scholarship for which you are applying. **Do not staple the checklist to any of your application packets.** Turn in one copy and make one for yourself. **At bottom of checklist you only need one (1) packet for all those scholarships.** Check which ones in the list for which you are applying.

## **STAPLE COMPLETED APPLICATION IN THIS ORDER:**

1. **Completed application form**
  2. **Questions-answer ALL COMPLETELY AND HONESTLY that pertain to specific scholarships**
  3. **Copy of Transcript**
  4. **Two (2) Letters of recommendation--one (1) must be from your high school classroom teacher**
- Scholarship Night--Wednesday, May 24, 2017 @ 7 p.m. in the high school auditorium.**  
Invites will be sent to you if you will be awarded a local scholarship after May 12.  
Any questions call Lynn E. Zindl, Foundation Secretary @ 414-651-8681.
  - All scholarships will also be recognized on May 24. Students need to notify the Student Services Department of outside achievements or scholarships. All student's achievements will be recognized based on information submitted to the Foundation. The Foundation is the coordinator of the program.**

**Applications DUE: Tuesday, March 28, 2017 in the auditorium--8 a.m. until 3 p.m.**